



# Onboarding Checklist

## Membership Essentials:

Find the Destinations International Member Portal [here](#).

Email membership ([membership@destinationsinternational.org](mailto:membership@destinationsinternational.org)) if there are issues upon signing in.

Designate primary contact, billing contact and President/CEO/Executive Director contacts.

Subscribe to [Destinations International newsletters](#).

Schedule an onboarding with your entire staff if you have not already done so.

Ensure your I.T. department has safelisted anything sent by [@destinationsinternational.org](mailto:@destinationsinternational.org).

Ensure Destinations International is set up as a vendor. Below are the best ways to pay.

QuickPay link: This unique link to each organization is the fastest and easiest way to pay your membership dues if paying by card.

Wire Transfer

Physical Checks sent to: Attn: Finance Department P.O. Box 650217 Potomac Falls, VA 20165.

## Community:

Access the [Online Community](#) – Each staff member can engage in the conversations on our online community.

[Member Directory](#)

[Partnership Directory](#)

[Mentorship Program](#)

[Speaker Directory](#)

[Career Center](#)

[RFP Portal](#)

[Job Description Library](#)

Read numerous [Blogs and Case Studies](#) that are posted weekly.

Assign staff members to serve on various [Destinations International Committees](#).

## Professional Development:

Register for upcoming webinars/pre-recorded webinars in the [Online Learning Center](#).

Check out Destinations International's online certificate programs:

[Professional in Destination Management \(PDM\) Certificate Program](#)

[Intellectual Capital \(IC\) Certificate Program](#)

[Business Intelligence Certificate Program \(BI\)](#)

[Certified Destination Management Executive \(CDME\) Credential](#)

Check out Destinations International's [upcoming events](#).

If applicable, apply for [Small Destination Organization Scholarships](#).

View the [Business Events Strategy](#).

View all Destinations International professional development opportunities and partnerships [here](#).

## Advocacy & Research Resources:

Business Events Resources

Community Shared Value

Community Vitality Wheel

Destination Promotion: A Catalyst  
for Community Vitality

Destination Reputation Study

Destinations Professional Day

DNEXT Futures Study

Resident Sentiment Studies

The Destination Effect

Tourism Lexicons

Travel Bans & Boycotts

Weaponization of Travel

Welcoming Lexicon

## Social Impact:

Accessibility Playbook

Building a Common Language for  
Stewardship & Sustainability

Community Impact Stories

Foundational Principles of Inclusion  
Program Certificate

Global Accessibility Report

HBCU Scholarship Program

Impact-Focused Services

Inclusion Studies on Destination  
Organizations

Tampa Case Study

Social Impact Framework

Social Inclusion Studies

Social Impact Lexicon

Social Inclusion Resources Glossary

Social Inclusion Strategic Roadmap

Welcoming Destinations  
Resource Hub

Workforce Development Brief

## Additional Resources:

Destination Stewardship Plan

Co-Op Opportunities

Crisis Communications Handbook

Partner Directory

Public Relations Measurement

Guidelines Handbook

## Tools:

### Complimentary: (E-mail for Access)

[Compensation and Benefits Tool](#) – Compare details about wages, benefit plans, and metrics for success. This tool is used by staff responsible for Payroll/HR.

[Destination Organization Reporting Platform \(DOPR\)](#) – See how other destination organizations are financially structured, including funding and allocation.

### Additional Subscriptions, (Fees Apply, E-mail for more information)

[Event Impact Calculator \(EIC\)](#)

[Destination Marketing Accreditation Program \(DMAP\)](#)

[Destination NEXT Assessment](#)

[Meeting Resources \(Mint +\)](#)

[Social Impact Assessment Tool](#)

## Any questions?

◆ Email us at [membership@destinationsinternational.org](mailto:membership@destinationsinternational.org)

◆ Visit [destinationsinternational.org](https://www.destinationsinternational.org)

◆ Stay up-to-date with new releases posted weekly on social media: [!\[\]\(1e6f19c3e8b20e600de31cad9bbf7f44\_img.jpg\)](#) [!\[\]\(08bcb74a14a3321ac97ea31359a4e46c\_img.jpg\)](#) [!\[\]\(a73b39a995aecac6017288b60b4b9b84\_img.jpg\)](#) [!\[\]\(30b940a66b931ff757ddd0fa97dc8257\_img.jpg\)](#)